

State Workforce Planning Task Force
Meeting Minutes
January 20, 2010
10:00 AM-11:00 AM

Members Present: Janet Kelly, Department of Administration; Dick Clark, Department of Administration; Amy Sassano, Office of Budget and Program Planning; Tom Livers, Department of Environmental Quality; Anna Whiting-Sorrell, Department of Public Health and Human Services; Darlene Staffeldt, Montana State Library; Tim Burton, Department of Justice; Jennifer Jensen, Department of Transportation; Dore Schwinden, Department of Labor and Industry; Christian Mackay, Department of Livestock; Galen Hollenbaugh, Secretary of State's Office; Alan Peura, Department of Revenue

Members Absent: Mike Ferriter, Department of Corrections; Jennifer Cole, Office of Indian Affairs

Guests: Marty Roos, Dave Bohyer, Rachel Weiss, Joy Conquergood, Kerry Davant, Fran Viereck, Charles Geary, Jody Stahl, Kathy Bramer

Department of Administration Staff Present: Paula Stoll, Peggy Davis, Joe Schopfer, Lisa Coligan, John Pavao, Brent Reinhardt, Linda Davis, Margie Thomas, Bonnie Shoemaker

Facilitator: Chris Christensen

Minutes: Bonnie Shoemaker

Welcome: Janet Kelly called the meeting to order at 10:03 a.m., and welcomed members and guests. She turned the meeting over to Chris Christensen.

Agenda: Chris Christensen outlined the agenda. He announced the following:

- Ann Bauchman is no longer a task force member.
- Jennifer Cole is a new task force member.
- The State Human Resources Division should have the employee profile available for the task force at the next meeting.

Minutes: As moved by Galen Hollenbaugh, and seconded by Darlene Staffeldt, the task force unanimously approved the draft meeting minutes from December 16, 2009.

Meeting Purpose: Chris announced the purpose of this meeting was to provide background information for the task force.

Introductions: Task force members and guests introduced themselves.

Workforce Development Initiative Presentation: Paula Stoll introduced the meeting's presenter, Joe Schopfer. The title of his presentation was "Talent Management Initiatives."

- Joe Schopfer and Jennifer Jensen described pilot programs occurring in their agencies. The task force requested an update on these pilot programs as they progress.

Public comments: No public comments

Meeting Wrap-Up: Chris Christensen summarized the results of the meeting.

Closing: Janet Kelly closed by thanking everyone for attending. The meeting was adjourned at 12:17 pm.

The next meeting of the task force will be February 10, 2010, from 10:00 a.m. - 1:00 p.m., in the Commission Room of the Directors Office, Department of Transportation, 2701 Prospect Ave, Helena MT 59601.